

VILLAGE OF NEWTOWN ~ PARK FEES & REGULATIONS

GENERAL PARK RESERVATION INFORMATION **(DEPOSIT ALL GARBAGE IN DUMPSTER!)**

- 1) Regular hours of availability for reservations are Sunday through Saturday 8:00am to 10:00pm. (Exception: Sunday 9pm)
 - Moundview Pavilion (Large) (concession stand-outdoor prep area may be rented with the large Pavilion and House) \$100
 - Moundview House (First and Second Floor)
 - Short Park Pavilion (on upper level of the park) *This pavilion is referred to as the Church Street Pavilion.*
 - Ball diamonds and field space (\$20 per hour)
- 2) **The following are required to secure a date:** 1) The Facility/Grounds Usage Agreement, 2) 100% of the rental fee and 3) the refundable damage/cleanup deposit. **Two separate checks are required: one for rental and one for the deposit.** Upon inspection of the property, the refundable damage/cleanup deposit will be returned. Reservations are **not** confirmed until the Facility/Grounds Usage Agreement and payment have been submitted.
- 3) Please make check or money order payable to Village of Newtown, 3537 Church Street, Newtown, OH 45244.
- 4) **The renter will be responsible for any excessive clean up and repair cost to park property which exceeds the damage/cleanup deposit.**
- 5) **Should the reservation be cancelled 30 days prior to the event, 50% of the paid fee will be returned. If the cancellation is made less than 30 days prior to the event, the Village of Newtown will retain the entire fee.**
- 6) Small shelters at Moundview Park and Short Park are available on a first-come, first-served basis.
- 7) **Decorations:** Decorations must be free standing; nailing of decorations is prohibited.
- 8) **Grills:** Grills are offered in various locations. Patrons may bring their own grill, exercising appropriate caution considering the following:
 - Charcoal grills **must** be placed on the grass and coals extinguished/disposed of safely;
 - Gas grills may be used with caution.
- 9) **Alcoholic Beverages:** Liquor, beer and wine may be served providing food is available. Underage drinking is **NOT** permitted!
- 10) **Alcohol Sales:** A permit **must** be obtained from the Ohio Department of Commerce (Division of Liquor Control). A copy of the permit and/or a liquor license must be submitted at time of reservation before approval to sell alcohol is granted.
- 11) **Tents:** Please submit a Building/Zoning Permit Application to Building Commissioner Mike Spry (mthspry@gmail.com).
- 12) **Pets:** Pets are allowed in the park; but **must be kept on a leash** and all **excrement must be properly disposed.**
- 13) Please note that only those areas rented are closed to the public during a scheduled event.
- 14) To qualify for the Newtown Resident Rate, applicants must either live or work in the Village of Newtown.

SHORT PARK PAVILION Church Street Pavilion (3623 Church Street) (Please notify us if your event requires electric.)
 Short Park Pavilion will accommodate 40 people with five (8') tables seating eight each). A 1.25 mile walking path encompasses the park.

<u>Sunday through Saturday</u>		<u>Resident & Non-Resident</u>
Session 1	8:00am to 1:00pm	\$ 50.00
Session 2	2:00pm to 10:00pm	\$ 75.00
All Day	8:00am to 10:00pm	\$ 125.00

MOUNDVIEW PARK PAVILION (3130 Newtown Road) (\$100 Refundable Deposit) **(Deposit is \$300 if renting both Pavilion and House)**

Moundview Pavilion offers 1800 sq ft (30'x30') with a 1044 sq ft adjoining patio. The pavilion will accommodate 160 people. (Large Pavilion - 16 (8') tables seating 8 each). The pavilion has eight electrical outlets inside on both sides and at the back of the pavilion.

<u>Sunday through Saturday</u>		<u>Resident/Business</u>	<u>Non-Resident</u>
Session 1	8:00am to 1:00pm	\$ 75.00	\$ 100.00
Session 2	2:00pm to 10:00pm	\$ 100.00	\$ 150.00
All Day	8:00am to 10:00pm	\$ 175.00	\$ 250.00

MOUNDVIEW HOUSE & CONCESSION STAND (PREP AREA) (\$200 Refundable Deposit)

The House offers a first and second floor with each floor having two large gathering rooms, a restroom, decorative fireplaces and a kitchenette. **Occupancy is 49.** The 1st floor gathering space can accommodate 5 (6') round tables, seating 35-39 comfortably. The front dining room offers a nice dining/conference table that will seat 10 people. Forty-nine (49) stackable, padded chairs are provided for the first floor. The 2nd floor can accommodate 4 (4') round tables, 1 (6') banquet table, seating 20 comfortably with twenty (20) stackable, padded chairs provided. **(Chairs are not permitted to be used outside.)** **Smoking is not** permitted in the House or the concession stand. Decorations are the renter's responsibility; assembly may only take place during the scheduled rental. Chairs and tables are to be restored to their original state. (Tables disassembled)

<u>Sessions Available:</u>		<u>Monday through Thursday:</u>		<u>Friday, Saturday & Sunday:</u>	
		<u>Resident</u>	<u>Non-Resident</u>	<u>Resident</u>	<u>Non-Resident</u>
Session 1	8:00am to 1:00pm	\$ 100.00	\$ 150.00	\$ 100.00	\$ 150.00
Session 2	2:00pm to 10:00pm (Sundays 9pm)	\$ 100.00	\$ 150.00	\$ 200.00	\$ 300.00
All Day	8:00am to 10:00pm (Sundays 9pm)	\$ 200.00	\$ 300.00	\$ 300.00	\$ 450.00

Concession Stand (Prep Area) may be rented with the House and/or large Pavilion for an additional \$100.00.

***Weddings require rental of the next day from (8am to Noon - \$75) for clean-up.**
An extra \$100 fee will be charged if keys to the Moundview House are not returned within one half hour of scheduled rental.

Vendor Fees (Transient Vendor Permit Required) \$75.00

Organizations or individuals selling items or services on park property are required to have a Transient Vendor Permit as part of their reservation, unless the organization maintains an established business location within the Village.
 For additional information and reservations, please call the Newtown Municipal Center at 513.561.7097 (Becky Ext. 10)